

WATER CONSERVATION PLAN NOTICE

Pursuant to Arizona Revised Statutes ("A.R.S.") § 45-189.01, a person who is entitled to use surface water may include a surface water right or claim in a Water Conservation Plan and file a Water Conservation Plan Notice with the Director of the Arizona Department of Water Resources ("Department"). According to section 45-189.01, if certain requirements are satisfied, the conservation of water pursuant to a properly filed Water Conservation Plan Notice "does not constitute an abandonment or forfeiture of the water conserved." However, "a person may not accrue long-term storage credits for any water that is conserved in a Water Conservation Plan."

A Water Conservation Plan Notice must designate the duration of the Water Conservation Plan for up to ten years. The person filing the Water Conservation Plan Notice "may file a subsequent notice for some or all of the water rights and/or claims before expiration of the designated time and may file subsequent Water Conservation Plan Notices for one or more periods of up to ten years each." The Water Conservation Plan will be posted on the Department's website.

INSTRUCTIONS

The following information is provided to assist in filing a Water Conservation Plan Notice by using the attached form developed by the Department for that purpose. **Please be sure to complete the entire form, sign, date, and mail it to the Department at the address indicated on the form.** A fee is not required to file the form. The Department suggests that you retain a copy of the Water Conservation Plan Notice and any other documents that may be filed with the Director.

Line by line instructions for completing the form and filing a Water Conservation Plan Notice are set forth below. Please provide the following information:

1. Name and address of the person filing the Water Conservation Plan Notice. This person must be entitled to use the surface water right(s) and/or claim(s) included in the Water Conservation Plan.
2. For each surface water right and/or claim included in the Water Conservation Plan, please use Attachment A to provide a description of the surface water right(s) and/or claim(s) included in the Water Conservation Plan. Please file Attachment A with the Water Conservation Plan Notice form.
3. Description of any water conservation measures that will be implemented as part of the Water Conservation Plan (attach any supporting documentation).
4. Designation of duration of the Water Conservation Plan, (up to 10 years). Please note you may file a subsequent Water Conservation Plan before expiration of the designated time and may file subsequent Water Conservation Plan Notices for some or all of the surface water rights and/or claims included in the Water Conservation Plan for one or more periods up to 10 years each.
5. Statement affirming that the Water Conservation Plan is voluntary and temporary in nature by marking "yes" on the form.
6. Statement affirming that the Water Conservation Plan is intended to result in the temporary reduction in the use of water or a reduction in the diversion of water by marking "yes" on the form.
7. Statement affirming that the activities described in the Water Conservation Plan will contribute to the practical and economical management, conservation and use of surface water in the watersheds of this state by marking "yes" on the form.
8. Statement affirming that you hold a valid surface water right that is subject to the Water Conservation Plan and you do not intend to abandon such surface water right during the terms of the Water Conservation Plan by marking "yes" on the form.

Please note that by signing the form, you are affirming and representing that the information contained in the form (including any attachments) is true and accurate to the best of your knowledge and belief at the time of filing.

Please be advised that the Department does not review Water Conservation Plan Notices to determine whether the information provided is accurate, the Department does not provide legal advice. However, if you have any questions, comments or requests for assistance concerning filing procedures you may contact the Department's Surface Water Permitting Section at (602) 771-8621.

**ARIZONA DEPARTMENT OF WATER RESOURCES
SURFACE WATER PERMITTING SECTION
MAIL TO: 1110 W. Washington St., Suite 310
Phoenix, Arizona 85007
Telephone (602) 771-8621
Fax (602) 771-8689**

(For office use only)
Notice No: _____
Date Filed: _____

WATER CONSERVATION PLAN NOTICE

1. Name _____ Telephone _____
Address _____ City _____ State _____ Zip _____

2. Describe each water right and/or claim in the Water Conservation Plan by completing Attachment A and providing the information indicated. Please file Attachment A with this form.

3. Description of any water conservation measures that will be implemented (attach any supporting documentation):

4. Duration of Water Conservation Plan (up to 10 years): _____

5. I affirm that the Water Conservation Plan is voluntary and temporary in nature. Yes _____

6. I affirm that the Water Conservation Plan is intended to result in the temporary reduction in the use of water or a reduction in the diversion of water. Yes _____

7. I affirm that the activities described in the Water Conservation Plan will contribute to the practical and economical management, conservation and use of surface water in the watersheds of this state. Yes _____

8. I affirm that it is not my intent to abandon the surface water right(s) included in the Water Conservation Plan during the terms of the Water Conservation Plan. Yes _____

The undersigned hereby represents and affirms that the information contained herein (including any attachments) is true and accurate to the best of my knowledge and belief at the time of filing.

Signature Date

Please mail the completed form and attachments to the address listed above.

ATTACHMENT A

WATER CONSERVATION PLAN NOTICE

Attachment A is to be filed only as an attachment to a completed Water Conservation Plan Notice form. Please describe each surface water right and/or claim in the Water Conservation Plan by providing the following information. Provide photocopies of this attachment as needed for additional surface water rights and/or claims.

Surface Water Right or Claim Registry Number _____

a. Type of surface water source and name _____

a tributary to _____ within the _____ watershed.

b. Purpose of surface water use (historical): _____

(current): _____

c. Legal description of point(s) of diversion: County _____

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

d. Legal description of place(s) of surface water use: County _____

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

Surface Water Right or Claim Registry Number _____

a. Type of surface water source and name _____

a tributary to _____ within the _____ watershed.

b. Purpose of surface water use (historical): _____

(current): _____

c. Legal description of point(s) of diversion: County _____

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

d. Legal description of place(s) of surface water use: County _____

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

Parcel I.D. No. _____ and/or Lot No. ____ and ____¹/₄ ____¹/₄ ____¹/₄, Section ____, Township ____ N/S, Range ____ E/W

ATTACHMENT A (cont.)

WATER CONSERVATION PLAN NOTICE

Surface Water Right or Claim Registry Number _____

a. Type of surface water source and name _____

a tributary to _____ within the _____ watershed.

b. Purpose of surface water use (historical): _____

(current): _____

c. Legal description of point(s) of diversion: County _____

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

d. Legal description of place(s) of surface water use: County _____

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

Surface Water Right or Claim Registry Number _____

a. Type of surface water source and name _____

a tributary to _____ within the _____ watershed.

b. Purpose of surface water use (historical): _____

(current): _____

c. Legal description of point(s) of diversion: County _____

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

d. Legal description of place(s) of surface water use: County _____

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W

Parcel I.D. No. _____ and/or Lot No. _____ and _____¹/₄ _____¹/₄ _____¹/₄, Section _____, Township _____ N/S, Range _____ E/W