

Electronic Annual Report (eAR)

Frequently Asked Questions

Q: What types of annual water withdrawal and use reports can be filed online with ADWR for 2008?

A: For the 2008 reporting year, the Short Form, Individual User, and ID Summary forms may be filed online. In addition to these reports, any right/permit holder (except those enrolled in the Ag BMP Program) who **DID NOT USE ANY WATER** may file a zero use online.

Additional types of reports will be available for filing online in coming years.

Q: I'd like to file online - how do I get started?

A: You'll first need to go through the online registration process. The website is <http://www.azwater.gov/eAR>

Q: Okay, I've completed the registration process. What's my next step?

A: Login to the Online Electronic Filing for Annual Reports page.

You'll also want your right/permit numbers. These start with a 56, 57, 58, 59 or 62.

Q: Once I've completed the online filing and have paid fees (if any) online, how do I exit the application?

A: Close the browser window to close the eAR application. Note: If you get partway through completing an annual report but need to exit before the report is complete, the eAR application should automatically save your work – you can come back and continue working at a later time if you wish.

Q: I've already filed my paper annual report form(s) – do I need to also file online?

A: No – the online filing option is not a requirement – you may file via the traditional paper form(s) if you prefer. You do not need to do both.

Q: What's the deadline for filing my 2008 annual report(s)?

A: The deadline for filing, either electronically or using traditional paper forms is **March 31, 2009**. If filing online, the report must be filed no later than 11:59 PM MST on **March 31, 2009**.

Q: If I have questions about the process, who can I call?

A: You may contact your local AMA office:

Phoenix AMA 602-771-8585

Pinal AMA 520-836-4857

Prescott AMA 928-778-7202

Santa Cruz AMA 520-761-1814

Tucson AMA 520-770-3800