

# SCHEDULE S

## SERVICE AREA MAP UPDATE

### ANNUAL REPORT 2015

ARIZONA DEPARTMENT OF WATER RESOURCES

PROVIDER NAME

RIGHT/PERMIT NO.

Pursuant to A.R.S. §45-498 each city, town, private water company and irrigation district in an active management area shall maintain a current map clearly delineating its service area and distribution system in the director's office and shall furnish such other related data as the director may require.

#### 2015 ANNUAL SERVICE AREA AND OPERATING DISTRIBUTION SYSTEM UPDATES RESPONSE FORM

***Please complete and return THIS FORM along with your UPDATED DISTRIBUTION SYSTEM (WATER LINE) MAP and WATER SERVICE AREA BOUNDARY MAP to ADWR by MARCH 31, 2016 along with your 2015 ANNUAL WATER WITHDRAWAL & USE REPORT.***

#### Service Area Map Contact Information:

If the contact person in your office for service area map updates has changed in the last year, please email ADWR with the updated contact person information. Please send that information to [data\\_management@azwater.gov](mailto:data_management@azwater.gov).

#### Please check the appropriate boxes:

##### OPERATING DISTRIBUTION SYSTEM MAP

Your **operating distribution system** includes your water lines, wells, storage tanks, water treatment facilities and related infrastructure used to treat and distribute water to your customers. If you have added any new water lines, wells, treatment or storage facilities over the last calendar year, please submit an updated map.

Were there changes to the operating distribution system within the last year?

( ) Yes ( ) No

##### WATER SERVICE AREA BOUNDARY MAP

Your **service area boundary** is an area delineated as a 100 foot buffer around the exterior of your water lines, excluding any small municipal providers, other large municipal providers, or areas that you do not serve (exempt domestic well areas) within the exterior boundary of your water lines.

Were there changes to the area in service within the last year ?

( ) Yes ( ) No

If there were changes to either your operating distribution system or your water service area boundary, please submit an updated map(s) in one of the following formats:

- Digital ArcGIS Shapefile
- Digital ArcGIS geodatabase file
- Digital AutoCAD file
- .pdf File
- Hardcopy (If no electronic form exists)

**SUBMIT ALL MAP REVISIONS BY MARCH 31, 2016.** If you would like to submit your map by uploading to ADWR's ftp or Infoshare websites, please call the Active Management Area at (602) 771-8585 or email us for instructions at [data\\_management@azwater.gov](mailto:data_management@azwater.gov).

\_\_\_\_\_  
Name-Printed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email

Please contact the AMA Office if you need assistance completing this form.

(602) 771-8585

## INSTRUCTIONS FOR COMPLETING THE RESPONSE FORM

**Complete all portions of the Response Form and return to ADWR by March 31, 2016.**

1. Email ADWR (data\_management@azwater.gov) any updates or changes to the name, address, phone and email of the person who is responsible for maintaining the map of your operating distribution system and/or water service area boundary.
2. Check the appropriate box to indicate whether or not changes have been made to the operating distribution system and/or water service area boundary over the past year.
3. If changes to the operating distribution system and/or the water service area boundary have been made, indicate the map format that will be submitted along with your Annual Water Withdrawal & Use Report on March 31, 2016.
4. Sign and date the Response Form and provide the title of the signatory, a contact phone number, and email.

### CHECKLIST FOR MAP REVISIONS

The operating distribution system and the water service area boundary may be shown on separate maps or on a single map. Your **operating distribution system** includes your water lines, wells, storage tanks, water treatment facilities and related infrastructure used to treat and distribute water to your customers. Your **service area boundary** is an area delineated as a 100 foot buffer around the exterior of your water lines, excluding any small municipal providers, other large municipal providers, or areas that you do not serve (exempt domestic well areas) within the exterior boundary of your water lines.

- The scale is 1:31,680 (2 inches = 1 mile) or larger.
- Water mains of 4 inches in diameter or greater must be shown. Smaller mains may be shown if necessary to delineate the area where you provide water to customers.
- The existing distribution system prior to the changes is displayed in a color coded as existing lines or some other manner to distinguish the changes over the last year from the existing system prior to the changes.
- Changes to your operating distribution system made over the last year are highlighted in a color that contrasts the color used to show the existing lines.
- The *water service area boundary* prior to the changes is shown as accurately as possible in one color.
- Changes to the *water service area boundary* over the last year are shown as accurately as possible in a color that contrasts the color used to show the boundary prior to the changes.
- Townships, ranges and sections are included within the exterior boundaries of the service area.
- A map legend, scale bar, north arrow, and date are shown.
- The signature of an authorized representative and date signed.

**Electronically\* submitted water lines (for purposes of A.R.S. § 45-454.C) and/or polygon files must be ArcGIS Shapefiles or geodatabase files. Contact the Active Management Area if ArcGIS is unavailable. If you would like to submit your map by uploading to ADWR's ftp or Infoshare websites, please call the Active Management Area at (602) 771-8585 or email us at data\_management@azwater.gov for instructions.**

**SUBMIT ALL MAP REVISIONS BY MARCH 31, 2016**

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